



# MATA GUJRI COLLEGE OF PHARMACY

Purabpali Road, Kishanganj (Bihar) Pin 855107  
A Constituent unit of Mata Gujri University, Kishanganj

Date: 9.07.2025

The establishment of the Internal Quality Assurance Cell (IQAC) at Mata Gujri College of Pharmacy is a forward-looking initiative aimed at fostering a robust culture of excellence. It is not merely a requirement for accreditation but a strategic commitment to the continuous improvement and holistic development of the institution, ensuring that it meets national and global standards in higher education.









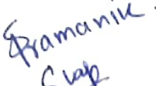



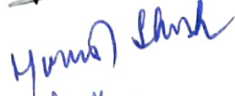




As per the guidelines of the National Assessment and Accreditation Council (NAAC), the IQAC of Mata Gujri College of Pharmacy, Kishanganj, Bihar is constituted as follows:

SL No	Name	Category	Role in IQAC Cell
1.	Dr. Saumendu Deb Roy	Head of Institute	Chairman
2.	Dr. Ichchhit Bharat	Management Representative	Member
3.	Dr. Dibyendu Shil	Principal/Senior Administrator	Member
4.	Dr. Jashabir Chakraborty	Senior Administrator	Member
5.	Dr. Niladri Shekhar Dey	Professor	Member
6.	Dr. Sushanta Kumar Das	Professor	Member
7.	Mr. Anil Parasnath Sao	Associate Professor	Member
8.	Mr. Amit Samanta	Associate Professor	Member
9.	Mr. Subhasish Pramanik	Assistant Professor	Member
10.	Mr. Sanglap Mallick	Assistant Professor	Member
11.	Mr. Abhas Kumar Saha	Member Local Society	Member
12.	Dr. M. Chinna Devi	Nominee Employer	Member
13.	Mr. Mukul Ghosh	Industry Representative	Member
14.	Mr. Uday Ghosh	Gurdian Representative	Member
15.	Mr. Parth Pratim Roy	Student Representative	Member
16.	Mr. Shreyansh Saha	Alumni Representative	Member
17.	Mr. Saptarshi Dutta	Senior Teacher	Director IQAC Cell



## Minutes of the 1st IQAC Meeting


### Members Present:


1. Dr. Saumendu Deb Roy 
2. Dr. Ichchhit Bharat 
3. Dr. Dibyendu Shil 
4. Dr. Jashabir Chakraborty 
5. Dr. Niladri Shekhar Dey 
6. Dr. Sushanta Kumar Das 
7. Mr. Anil Parasnath Sao 
8. Mr. Amit Samanta 
9. Mr. Subhasish Pramanik 
10. Mr. Sanglap Mallick 
11. Mr. Abhas Kumar Saha 
12. Dr. M. Chinna Devi 
13. Mr. Mukul Ghosh 
14. Mr. Uday Ghosh 
15. Mr. Parth Pratim Roy 
16. Mr. Shreyansh Saha 
17. Mr. Saptarshi Dutta 



## Agenda and Minutes of Proceedings

Agenda No.	Agenda Item	Minutes of Meeting (MoM) with Resolution
1	Welcome and Introduction	The meeting began with a warm welcome from the Dean, who introduced all the members and briefed the gathering on the purpose of forming IQAC. All members acknowledged and noted the same.
2	Need for Establishment of IQAC	The Dean emphasized the importance of IQAC as mandated by NAAC, highlighting its role in continuous quality enhancement and academic excellence. <b>Resolution:</b> Members unanimously approved the formation of IQAC.
3	Finalization of IQAC Composition	The proposed structure of IQAC was presented, including representatives from faculty, administration, non-teaching staff, students, alumni, and external experts. <b>Resolution:</b> Final composition approved as per NAAC guidelines.
4	Vision, Mission, and Objectives of IQAC	Draft Vision, Mission, and Objectives were reviewed. Members suggested inclusion of quality benchmarks, innovation, and inclusivity. <b>Resolution:</b> Approved with minor revisions. Final version to be circulated via email.
5	Proposal for Quality Initiatives and First-Year Action Plan	Multiple quality enhancement activities were discussed. <b>Initiative 1:</b> Orientation programs and skill-building workshops. <b>Initiative 2:</b> Collection and analysis of stakeholder feedback. <b>Initiative 3:</b> Documentation and internal audits. <b>Initiative 4:</b> Guest lectures by industry/academic experts to strengthen student knowledge base. <b>Resolution:</b> All initiatives approved. IQAC to prepare a phase-wise implementation plan. Budget to be proposed as needed.
6	Budget Allocation for IQAC	The financial needs for planned IQAC activities were discussed. <b>Resolution:</b> It was resolved that budget allocation will be made by the management based on specific proposals submitted by IQAC for each program/activity.
7	Schedule of Future Meetings	The suggestion to hold quarterly meetings was accepted. Special meetings may be called as per need. <b>Resolution:</b> Next meeting tentatively scheduled for Month of October, 2025. Remaining dates to be confirmed.
8	Any Other Matter	Creation of an official IQAC email ID and documentation system was proposed. - Members suggested updating the institutional website with an IQAC section. - Preparation of AQAR by year-end discussed. <b>Resolution:</b> All suggestions approved. Coordinator to initiate required actions.

  
Prepared by  
(Director IQAC Cell)

  
Approved by  
(Chairman, IQAC Cell)